



**CITY OF EL PASO DE ROBLES**  
"The Pass of the Oaks"

**AIRPORT ADVISORY COMMITTEE  
MINUTES**

**Thursday, February 24, 2005 - - 7:00 PM**  
**Airport Terminal Conference Room – 4900 Wing Way**

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**CALL TO ORDER**

**Roll Call**

Present: Committeemembers Caruthers, Cook, Miller, Rose & Weber;  
Absent: Mike Dougherty  
City Council: Mr. Nemeth  
Staff: Meg Williamson, Roger Oxborrow

**PUBLIC COMMENT**

None

**OLD BUSINESS**

Review of previous minutes: A motion was made by Mr. Miller, seconded by Mr. Rose, to approve the minutes of the January 27, 2004, meeting, as presented. Motion passed by unanimous voice vote.

**DISCUSSION ITEMS**

**Sub-Committee Reports**

The following sub-committees reported on their current activities and progress:

Rules & Regulations – No action.

City Liaison – Current City Council action to consider early retirement of the Airport loan to the General Fund.

Airport Master Plan – Final corrected version of the Master Plan is completed and has been reviewed. It is ready for publication. Airport Land Use Plan was adopted by the County Airport Land Use Commission on February 16. Publication of the final draft will take place shortly.

Airport Promotion – Suggestions to further promote local participation on the established Display Day through more involvement of the local users organizations were discussed. Staff reported on web page modifications. A casino flight is scheduled for March 3. An additional fly-in (formation flying clinic) is booked for the April 1 weekend.

Airport Safety – Mr. Weber reports the sub-committee report has been completed. Following staff review, it will be presented to the committee for consideration at the next meeting.

Ultralight Operations – No action. Staff discusses the need to again ask FAA to identify the required procedure, as it now seems all communication from the FAA has stopped.

**NEW BUSINESS**

None

**DIRECTOR/MANAGER BUSINESS**

Staff reported to the committee on the current status of the grant application process and the anticipated project schedule. The committee requests a more complete review of the Airport CIP program at the next meeting. The committee also requested to discuss airport communications – the UNICOM frequency and communication with Oakland Center, as well as the schedule for initiating GPS precision approaches in to the airport.

**ADJOURN** - 8:30 PM.                      To the Next Advisory Committee Meeting March 24, 2005  
Airport Terminal, 4900 Wing Way.